

**Head of Academy Goalkeeping (Full Time)**

Stevenage Football Club Academy is seeking to appoint a highly motivated, talented, confident and hard-working individual to join our coaching team at The Lamex Stadium. Currently in League Two and operating a Category Three Academy, Stevenage is an ideal club for a knowledgeable and enthusiastic coach, who loves the game and takes great pride in the professional development of young players and themselves. Working within the Academy structure the successful candidate will be able to accelerate their coaching by working with a great variety of players from U7-U23 and in very close proximity to our first team.

To Apply

To apply for the role, please complete an Application Form and submit your CV to Jorden Gibson at [jordeng@stevenagefc.com](mailto:jordeng@stevenagefc.com). The deadline for applications is Friday 8th July 2022 17:00

Safeguarding Statement

Stevenage Football Club is committed to safeguarding the welfare of children and young people and expects all staff and volunteers to endorse this commitment.

This post requires Enhanced Criminal Records Checks and may include checks against the Barred Lists, as such it is exempt from Rehabilitation of Offenders Act (1974). Therefore all convictions including spent convictions that have not been subject to filtering by the DBS should be declared”.

Relevant information and / or documents will be distributed as part of the recruitment process.

BAME Declaration

The English Football League has introduced positive action measures aimed at tackling the under-representation of coaches and managers from Black, Asian and Minority Ethic (BAME) backgrounds. New regulations require clubs to shortlist at least one suitably qualified BAME candidate (where an application has been received) for all roles in Academy football that require a UEFA A or UEFA B Licence.

As part of the application process, you will therefore be asked to declare your ethnicity.

General Information

The employee must at all time carry out their duties with due regard to Stevenage Football Club policies and procedures. The employee must ensure a positive commitment towards equality and diversity by treating others fairly and not committing any form of direct or indirect discrimination, victimisation or harassment of any description and to promote positive working relationships between all internal and external stakeholders.



**Head of Academy Goalkeeping (Full Time)**

**Job Description**

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| **Job Title** | **Head of Academy Goalkeeping (Part Time)** |
| **Department** | Academy |
| **Reports To** | Academy Manager |
| **Direct Reports** | Lead Phase Coaching Staff |
| **Key Contacts** | Internal – Academy Players, Academy Manager, Academy Head of Coaching, Academy Coaching Staff, Lead Academy Physio, Lead S&C Coach, Head of Academy Recruitment, Academy Operations Manager  External – Opposition Club Coaches, Parents |
| **Budgetary Responsibilities** | None |
| **Location** | Based at Shephalbury Sports Academy, Broadhall Way, Stevenage, Hertfordshire, SG2 8NP |
| **Hours** | 37.5 |
| **Job Purpose** | To develop and implement a fully comprehensive goalkeeping syllabus for the Foundation, Youth Development and Professional Development Phases (making it age specific) including the Elite Development programme and pathway and performance centres. |
| **Remuneration** | Commensurate with experience |



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| **Role Responsibilities & Key Duties** | |
| **1** | To deliver the coaching syllabuses daily within your working timetable |
| **2** | To record player attendance and submit session plans for every session delivered within the 9-18 Academy Programme via the Performance Management Application (PMA) |
| **3** | To evaluate and cross reference learning objectives to the individual’s outcomes |
| **4** | To provide relevant feedback to line managements as required |
| **5** | To take a multidisciplinary approach to working using the expertise of sports science and medical staff as well as outfield coaching staff and senior coaching staff |
| **6** | To submit all Academy goalkeeping reviews for the 9-12’s every 12 weeks |
| **7** | To submit all Academy goalkeeping reviews for the 13-18’s every 6 weeks |
| **8** | To submit all Development & Shadow Goalkeeping reviews for the 9-16’s every 6 weeks |
| **9** | To attend all stipulated sessions in line with the Academy Coaching Timetable |
| **10** | To contribute to the recruitment & trial process of the programme when required |
| **11** | To attend Saturday and Sunday fixtures where applicable |
| **12** | To attend scouting duties for the First Team when required |
| **13** | To attend all Academy Management Team meetings where applicable |
| **14** | To assist with the scholar decision making process where applicable |
| **15** | To undertake appropriate professional development in line with English Football League rules and regulations |
| **16** | To support additional goalkeeping coaching staff when required |
| **17** | To take part and where required lead in the in-house delivery and pastoral care of our young players |
| **18** | To complete any other duties as deemed reasonable by the Academy Manager or First Team Goalkeeping Coach |



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**Person Specification**

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| --- | --- | --- | --- |
| **Qualifications** | | **Essential** | **Desirable** |
| **1** | UEFA B licence GK award |  |  |
| **2** | UEFA B licence outfield award |  |  |
| **3** | UEFA A license outfield or GK award |  |  |
| **4** | FA Youth Module 3 (assessed) |  |  |
| **5** | FA Advanced Youth Award (Goalkeeping) |  |  |
| **6** | Recognised First Aid Qualification (Emergency Aid) |  |  |
| **7** | FA Basic First Aid for Sport (BFAS) or FA Intermediate First Aid for Sport (IFAS) |  |  |
| **8** | DBS check |  |  |
| **9** | PTLLS or other teaching qualification |  |  |
| **Skills, Knowledge & Experience** | |  |  |
| **10** | Extensive knowledge and experience of the role and the position |  |  |
| **11** | Experience working across academy age groups |  |  |
| **12** | Experience working with young professional players |  |  |
| **13** | Understanding of the Elite Player Performance Plan (EPPP) |  |  |
| **14** | Experience of scouting & talent identification processes and procedures |  |  |
| **15** | IT skills to include the ability to use Performance Management Application (PMA) software and Microsoft Office (Excel, Word and Outlook) |  |  |
| **16** | Excellent interpersonal and communication skills |  |  |
| **Attitude/Behaviours** | |  |  |
| **17** | Ability to work under pressure and to tight deadlines |  |  |
| **18** | A genuine team player |  |  |
| **19** | A reliable individual |  |  |
| **Personal Qualities** | |  |  |
| **20** | Displays a high level of discretion |  |  |
| **21** | Personable with an ability to build individual relationships |  |  |
| **22** | Hardworking and enthusiastic |  |  |
| **23** | Empathetic to young players |  |  |
| **24** | Ability to adapt to changing circumstances |  |  |
| **25** | Loyal and committed |  |  |